

ALEX JOHNSON

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PROGRAM MANAGER SUMMARY

- Program Manager with 7+ years of experience with a focus on cross-functional team leadership and strategic planning.
- Successfully reduced project costs by 15% through efficient resource management at TechInnovate Solutions.
- Increased efficiency by 10% conducting data analysis for process improvement at NexGen Enterprises.
- Volunteered at Entrepreneurs For Society during career gap in 2024.

WORK EXPERIENCE

Volunteer Program Manager Entrepreneurs For Society

January 2024 - Present

- Coordinated and led 10+ community outreach programs, improving participant engagement by 25%.
- Developed and implemented data-driven strategies, reducing project timelines by 20%.
- Enhanced cross-functional team collaboration, resulting in a 30% increase in project efficiency.

Program Manager TechInnovate Solutions

March 2015 - June 2021

- Led cross-functional teams to deliver 40+ successful projects, improving communication and collaboration.
- Implemented data-driven process improvements, reducing project costs by 15% and timelines by 10%.
- Directed marketing campaigns that increased product adoption by 20% within the first quarter.

Assistant Program Manager NexGen Enterprises

June 2012 - February 2015

- Assisted in managing daily operations of the program management office, focusing on communication and task prioritization.
- Conducted data analysis for process improvement, resulting in a 10% increase in efficiency.
- Coordinated marketing efforts for new product launches, contributing to a 15% growth in sales.

EDUCATION

Bachelor of Science in Business Administration Denver State College

September 2006 - May 2010

INTERESTS

- Mountain Biking
- Cooking and Culinary Arts
- Volunteering at Local Nonprofits

SKILLS

Project Management



Data Analysis



Strategic Planning



Team Leadership



Marketing Strategies

