

ANNIE NICHOLSON

anicholson@gmail.com

123.456.7890

linkedin.com/in/anicholson

SUMMARY

- Enthusiastic Project Manager with 9+ years of experience successfully delivering complex projects on-time and within budget.
- Utilized Lean Six Sigma methodology to streamline project processes at CBM Smith, resulting in a 25% increase in team productivity.
- Led a team of 10 developers to deliver a new mobile app on-time and within budget, resulting in a 20% increase in user engagement at Global Consultants.
- Successfully mentored 5 underprivileged youth in a 12-week program, resulting in a 40% increase in their academic performance and a 30% increase in their confidence levels.

WORK EXPERIENCE

Senior Project Manager CBM Smith

August 2018 - Present

- Managed a \$5 million project to implement a new ERP system, resulting in a 15% reduction in operational costs.
- Utilized Lean Six Sigma methodology to streamline project processes, resulting in a 25% increase in team productivity.
- Coordinated with vendors to ensure timely delivery of project components, resulting in a 98% on-time delivery rate.

Project Manager Global Consultants

June 2014 - August 2018

- Led a team of 10 developers to deliver a new mobile app on-time and within budget, resulting in a 20% increase in user engagement.
- Utilized Agile methodologies to manage project scope and schedule, resulting in a 95% completion rate of project milestones.
- Collaborated with stakeholders to define project goals and deliverables, resulting in a 90% satisfaction rating.

Project Manager Vurbio

June 2010 - June 2014

- Managed a team of 5 developers to implement a new CRM system, resulting in a 30% increase in sales productivity.
- Utilized Waterfall methodology to manage project risks and schedule, resulting in a 100% on-time delivery rate.
- Collaborated with stakeholders to define project requirements and scope, resulting in a 90% satisfaction rating.

EDUCATION

Bachelors in Business Administration University of Tennessee

August 2006 - May 2010

High School Diploma Hillsboro High School

August 2002 - May 2006

INTERESTS

I enjoy giving back to my community and volunteer as a mentor for underprivileged youth. I'm passionate about photography and videography and have experience in Adobe Creative Suite. I also enjoy exploring new hiking trails.

SKILLS

Project Management

Communication

Problem-Solving

Project Management Software

Project Scheduling

Fluent in Spanish